

# **Economic Development Sub-Committee**

**Date: Monday, 21 September 2015**

**Time: 10:00**

**Venue: Edwards Room, County Hall,  
Martineau Lane, Norwich, Norfolk, NR1 2DH**

**Persons attending the meeting are requested to turn off mobile phones.**

## **Membership**

Mr R Bird     Mr B Spratt  
Mr J Childs   Mr J Timewell  
Mr S Clancy   Mrs C Walker (Chair)  
Mr T Jermy   Mr M Wilby  
Mr I Mackie

**For further details and general enquiries about this Agenda  
please contact the Committee Officer:**

Anne Pickering on 01603 223029  
or email [committees@norfolk.gov.uk](mailto:committees@norfolk.gov.uk)

**Under the Council's protocol on the use of media equipment at meetings held in public, this meeting may be filmed, recorded or photographed. Anyone who wishes to do so must inform the Chairman and ensure that it is done in a manner clearly visible to anyone present. The wishes of any individual not to be recorded or filmed must be appropriately respected.**

# A g e n d a

1. To receive apologies and details of any substitute members attending

2. To agree the minutes of the meeting held on 13th July 2015

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3. **Declarations of Interest**

If you have a **Disclosable Pecuniary Interest** in a matter to be considered at the meeting and that interest is on your Register of Interests you must not speak or vote on the matter.

If you have a **Disclosable Pecuniary Interest** in a matter to be considered at the meeting and that interest is not on your Register of Interests you must declare that interest at the meeting and not speak or vote on the matter

In either case you may remain in the room where the meeting is taking place. If you consider that it would be inappropriate in the circumstances to remain in the room, you may leave the room while the matter is dealt with.

If you do not have a Disclosable Pecuniary Interest you may nevertheless have an **Other Interest** in a matter to be discussed if it affects

- your well being or financial position
- that of your family or close friends
- that of a club or society in which you have a management role
- that of another public body of which you are a member to a greater extent than others in your ward.

If that is the case then you must declare such an interest but can speak and vote on the matter.

4. **Any items of business the Chairman decides should be considered as a matter of urgency**

5. **Local Member Issues/ Member Questions**

Fifteen minutes for local member to raise issues of concern of which due notice has been given.

Please note that all questions must be received by the Committee Team ([committees@norfolk.gov.uk](mailto:committees@norfolk.gov.uk)) by **5pm Wednesday 16th September 2015**. For guidance on submitting public question, please view the Consitution at Appendix 10.

6. **Member Working Group Update**

Verbal Update by Members

- 7. Developing Norfolk's Future Workforce** **Page 13**  
To receive an update on the apprenticeships programme.  
There will also be a presentation on apprenticeships given by two apprentices.
- 8. Scottow Enterprise Park update** **Page 23**  
1. Update on progress on-site against agreed Business Plan  
  
2. Member approval for the suite of Change of Use Planning Applications and Overarching Statement due to be submitted to NNDC and BDC  
  
3. Member approval for the new Logo and Branding
- 9. Finance Monitoring report** **Page 57**  
To review the service's financial position in relation to the revenue budget, capital programme and level of reserves.
- 10. Forward Plan** **Page 65**  
To review the Committee's forward plan and agree any amendments/additions.

### **Group Meetings**

Conservative	9:00am Conservative Group Room, Ground Floor
UK Independence Party	9:00am UKIP Group Room, Ground Floor
Labour	9:00am Labour Group Room, Ground Floor
Liberal Democrats	9:00am Liberal democrats Group Room, Ground Floor

**Chris Walton**  
**Head of Democratic Services**  
County Hall  
Martineau Lane  
Norwich  
NR1 2DH

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