

Health and Wellbeing Board
Minutes of the meeting held on Wednesday 12th July 2017 at 9.30am
in the Edwards Room, County Hall

Present:

William Armstrong	Healthwatch Norfolk
Cllr Yvonne Bendle	South Norfolk District Council
Cllr David Bills	Norfolk County Council
James Bullion	Norfolk County Council
Cllr Penny Carpenter	Norfolk County Council
Cllr Paul Claussen	Breckland District Council
Melanie Craig	NHS Great Yarmouth and Waveney CCG
Don Evans	Norfolk County Council
Cllr Shelagh Gurney	Norfolk County Council
Dr Joyce Hopwood	Voluntary Sector Representative
Dr Ian Mack	West Norfolk CCG
Antek Lejk	North Norfolk CCG
Cllr Kevin Maguire	Norwich City Council
Cllr Elizabeth Nockolds	Borough Council of King's Lynn and West Norfolk
Cllr Maggie Prior	North Norfolk District Council
Cllr Andrew Proctor	Broadland District Council
Dr Janka Rodziewicz	Voluntary Sector Representative
Dr Louise Smith	Norfolk County Council
ACC Paul Sanford	Norfolk Constabulary
Dr Wendy Thomson	Norfolk County Council
Catherine Underwood	Norfolk County Council

Invited Guests also present:

Christine Allen	James Paget University Hospital
Chris Bean	Norfolk and Norwich University hospital
Anna Davidson	James Paget University Hospital
Gary Page	Norfolk and Suffolk NHS Foundation Trust
Jonathan Williams	East Coast Community Healthcare

Officers present:

Linda Bainton	Norfolk County Council
Nadia Jones	Norfolk County Council

1 Apologies

- 1.1 Apologies were received from Cllr Bill Borrett (Norfolk County Council), Mark Davies (Norfolk and Norwich University Hospital), Matt Dunkley (Norfolk County Council), Lorne Green (Police and Crime Commissioner), Alex Stewart (Healthwatch), Dr Gavin Thompson (Police and Crime Commissioner's Office) and Tracy Williams (Norwich CCG).

2 Election of Chair

- 2.1 Cllr Bill Borrett was duly elected Chair for the ensuing year.

In Cllr Borrett's absence the Board moved to the next item on the agenda - Election of Vice Chair.

3. Election of Vice Chair

- 3.1 Dr Ian Mack and Cllr Yvonne Bendle were elected Vice Chairs for the ensuing year. In the absence of the Chair, Dr Mack chaired the meeting, assisted by Cllr Bendle.

4. Chairman's Opening Remarks

- 4.1 The Chairman thanked Cllr Brian Watkins (Norfolk County Council), who was no longer a member of the Health and Wellbeing Board, for his work as Chairman of the Board for the past 2 years. The Board also noted that Pip Coker (Voluntary Sector representative) had served on the Board since it was established in April 2013, and thanked her for her contribution during that time.
- 4.2 The Chairman welcomed Cllr Kevin Maguire, from Norwich City Council, to his first meeting of the Board.

5. Minutes

- 5.1 The minutes of the Health and Wellbeing Board (HWB) held on 26th April 2017 were agreed as a correct record and signed by the Vice Chairman.

6. Matters Arising

- 6.1 There were no matters arising.

7. Declaration of Interests

- 7.1 There were no interests declared.

8. Urgent Business

- 8.1 There were no items of urgent business received.

9. Norfolk and Waveney Sustainability and Transformation Plan (N&W STP update)

- 9.1 The Board received the report from the N&W STP nominated lead, Dr Wendy Thomson. The report provided the Board with information on the key elements of the STP, including governance and the focus for delivery of the STP workstream. The HWB heard that the overall focus had been on understanding the financial position of the system as a whole and that a key challenge of the STP process was in bringing all the moving parts together. In considering the governance arrangements for the STP the Board noted that, following a competitive recruitment campaign, the Oversight Group had appointed Patricia Hewitt as their Independent Chair.

The Board raised the following issues during their discussion:

- The role being undertaken by District Councils in linking with hospitals to work with, and support, patients discharged back into the community, was not specifically mentioned within report.

- Members raised concern over the capacity of GPs and the Board heard that addressing this was one of the big issues and key to the STP Primary Care workstream, with NHS England's Five Year forward view aiming to both increase productivity and change the model of care. The Health and Wellbeing Board noted that National targets had been set to increase the recruitment of GPs in primary care. Rural areas in Norfolk had been assisted, in particular, by GPs, who had studied at UEA, remaining and practicing in the County. The Board heard that GPs nationally would need to work in a very different way in order to cope with increasing demands on services against a backdrop of an ageing population. It was agreed that there was a need for more dialogue, with the necessary changes in working practices needing to be understood by the wider community, and it would be helpful for the Board to have a better understanding of the implications for the public.
- Concerns over funding for health services nationally were acknowledged and it was recognised that a sustainable system of funding needed to be in place locally, with the STP pursuing clarity about the level of resources available and how best value could be delivered.
- It was noted that the introduction of social prescribing (enabling GPs, nurses and other primary care professionals to refer to a range of local, non-clinical services) remained a priority for the STP and that a timeline for setting up and rolling out social prescribing schemes across the County was being developed. It was acknowledged that some district councils and others were already engaged in social prescribing schemes in the County.
- In concluding the discussion, Board members were encouraged to go back to their member organisations to ask how they were, or could, contribute directly to the STP - ie in delivering the changes necessary to deliver sustainable services.

The Board resolved to:

- Consider and comment on the report
- Identify actions that the HWB/member organisations could take to accelerate progress on delivering the changes necessary to deliver sustainable services.

10. Norfolk Integration and Better Care Fund (BCF) 2017-19: Initial approval

10.1 The Board received the report which asked them to agree the delivery plan for the BCF 2017-19. It was noted that NHS England had released the additional planning details on 4 July but the pre-populated financial template was still outstanding. Local BCF Advisors and Local Government Association colleagues had confirmed broad funding allocations principles, however final confirmation of these were awaited before proposals could be finalised.

10.2 The following amendment to recommendation (c) was received and accepted by the Board:

“Endorse the broad approach of the funding proposals for the County council adult Social Care allocation outlined in sections 4.2 and 4.3, Appendix 3; and following the final publication of guidance, ask the Norfolk and Waveney CCGs and Council to further refine proposals for Delayed Transfers of Care (DTC) to ensure compliance with the

requirements for a DTOC target.”

- 10.3 It was noted that the BCF had strong links with the STP in progressing the journey of health and social care and that a key new element of the BCF was the Integration Plan to 2020. The Board heard that the new guidance also put a stronger focus on supporting discharge from hospital, with a high impact national model, and that the additional funding for social care announced in the March budget, while coming direct to the Local Authority, was required to be pooled through the BCF as it was to support work across the system.
- 10.4 The emphasis in the Delivery Plan on hospital admission avoidance was welcomed but it was noted that the focus was on the acute sector, and did not reflect mental health issues. It was agreed to revisit the plan to ensure that it reflected the work underway in this area. It was also agreed to ensure that the work being undertaken by District Councils, for example around out of hospital schemes, was made more visible in the plan.
- 10.5 **The Board resolved to:**
- a) Agree the BCF plan as set out in Appendix 1
 - b) Agree that, as there was not an appropriate HWB meeting scheduled, sign off of Norfolk’s BCF submission would be delegated to the HWB Chair and Vice Chairs to meet the submission deadline.
 - c) Endorse the broad approach of the funding proposals for the County Council Adult Social Care allocation outlined in sections 4.2 and 4.3, Appendix 3; and following the final publication of guidance, ask the Norfolk and Waveney CCGs and Council to further refine proposals for Delayed Transfers of Care (DTOC) to ensure compliance with the requirements for a DTOC target.
- 11a. **Joint and Health and Wellbeing Strategy for Norfolk 2014-2017 - Final Evaluation Report**
- 11a.1 The Board received the report, addressing the highlights, achievements and impact of the strategy as it came to an end. The report also sought to endorse the lessons learnt to inform the newly developing strategy for Norfolk.
- 11a.2 The report provided a profile of indicators giving a broad picture of the key Health and Wellbeing issues for Norfolk and showed how these compared to England. It was noted that the data showed a mixed picture with, for example, improvements having been made around school readiness but with the obesity trend in adults worsening. Dementia diagnosis had improved, however, there were now more dementia related deaths in Norfolk, in line with the national trend.
- 11a.3 Board members raised the following issues during their discussions:
- In response to a query regarding the number of emergency admissions for children who had been injured or poisoned, the Director of Public Health agreed to seek further clarification and respond directly to the Board member.
 - It was noted that Public Health funding was still available for GP surgeries to support a slimming voucher scheme and it was agreed that this scheme should be more promoted widely to GPs. Work based fitness schemes within the Districts were growing in use and more people were aware of the importance of their

fitness, particularly for their longer term health.

- Looking ahead, there was value in the Board taking a place based approach – ie concentrating on how we work as a system, rather than focusing on single issues, with ‘the system using the HWB to help the system’

The Board resolved to:

- Receive the final evaluation report
- Endorse the lessons learnt.

11b Developing the future Joint health and Wellbeing Strategy: key themes from our stakeholder event - verbal update

- 11b.1 The Board received a presentation from the Director of Public Health (attached) outlining the key themes from the HWB’s stakeholder event. An overarching message was the need to consider the ‘whole system’ and for an emphasis on system-wide collaborations. The importance of the HWB’s strategy aligning with partner organisations current strategies and ambitions to enable partners to pull together and work on areas where there are shared outcomes, was emphasised.
- 11b.2 In considering the key themes arising from the stakeholder event, members raised the following issues:
- The importance of tackling the wider determinates of health, including the fundamental role of housing, and the impact of unemployment. Sure Start centres were also considered important in providing both early years and family support and the Board discussed how to provide support for those who were most vulnerable in light of budget reductions in local government.
 - An increased emphasis on ‘healthy relationships’ would be helpful within the Strategy as the evidence showed an increase in cases of domestic abuse, which was particularly prevalent in young adults, often as a consequence of exposure to unhealthy relationships in childhood and an increase in more sexualised behaviour.
 - The HWB supported the proposals for a whole system approach and an emphasis on system-wide collaborations. The key challenge would be how to deliver in a climate of austerity and the need for a deliverable action plan with a focus on outcomes.

12. Proposal for Pharmaceutical Needs Assessment

- 12.1 Members received the report which asked the Board to agree the planned approach to the production of the Pharmaceutical Needs Assessment and **resolved to:**
- Sign off the planned approach to publish a new Pharmaceutical Needs Assessment by April 2018, in line with the HWB statutory responsibilities.
 - Endorse the resources required to complete the PNA including spend from the public health grant and requests that CCGs agree this work is a priority for the NEL Commissioning Support Unit (CSU)

13 Suicide Prevention Learning Event

13.1 The Board had received a detailed report at its meeting in April on the Suicide Prevention Strategy and, building on this, noted that work was underway by partners to hold a Norfolk Suicide Prevention Learning Event in September 2017.

13.2 The Board resolved:

To agree to support the development and delivery of the learning event, to encourage participation and subsequent engagement.

The meeting concluded at 11.40am

Chairman