

Communities Committee

Date: **Wednesday, 07 September 2016**

Time: **10:00**

Venue: **Edwards Room, County Hall,
Martineau Lane, Norwich, Norfolk, NR1 2DH**

Persons attending the meeting are requested to turn off mobile phones.

Membership

Mrs M Dewsbury - Chairman

Mr C Aldred Mr H Humphrey - vice-Chairman

Mr R Bearman Mr J Law

Mrs A Bradnock Mr W Northam

Mrs J Brociek-Coulton Ms C Rumsby

Mr J Childs Mr M Sands

Mrs H Cox Mr N Shaw

Mr N Dixon Mr P Smyth

Mr D Harrison Mr J Ward

**For further details and general enquiries about this Agenda
please contact the Committee Officer:**

Nicola LeDain on 01603 223053 or email committees@norfolk.gov.uk

Under the Council's protocol on the use of media equipment at meetings held in public, this meeting may be filmed, recorded or photographed. Anyone who wishes to do so must inform the Chairman and ensure that it is done in a manner clearly visible to anyone present. The wishes of any individual not to be recorded or filmed must be appropriately respected.

A g e n d a

1. **To receive apologies and details of any substitute members attending**

2. **To agree the minutes from the meeting held on 29 June 2016**

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3. **Declarations of Interest**

If you have a **Disclosable Pecuniary Interest** in a matter to be considered at the meeting and that interest is on your Register of Interests you must not speak or vote on the matter.

If you have a **Disclosable Pecuniary Interest** in a matter to be considered at the meeting and that interest is not on your Register of Interests you must declare that interest at the meeting and not speak or vote on the matter

In either case you may remain in the room where the meeting is taking place. If you consider that it would be inappropriate in the circumstances to remain in the room, you may leave the room while the matter is dealt with.

If you do not have a Disclosable Pecuniary Interest you may nevertheless have an **Other Interest** in a matter to be discussed if it affects

- your well being or financial position
- that of your family or close friends
- that of a club or society in which you have a management role
- that of another public body of which you are a member to a greater extent than others in your ward.

If that is the case then you must declare such an interest but can speak and vote on the matter.

4. **Any items of business the Chairman decides should be considered as a matter of urgency**

5. **Local Member Issues/ Member Questions**

Fifteen minutes for local member to raise issues of concern of which due notice has been given.

Please note that all questions must be received by the Committee Team (committees@norfolk.gov.uk) by **5pm on Friday 2nd September 2016**.

6. **Public QuestionTime**

Fifteen minutes for questions from members of the public of which due notice has been given.

Please note that all questions must be received by the Committee Team (committees@norfolk.gov.uk) by **5pm Friday 2nd September 2016**. For guidance on submitting public question, please view the Consitution at www.norfolk.gov.uk.

7. Update on key service issues and activities (including decisions taken under delegated authority)

Report by the Executive Director of Community and Environmental Services

8. Appointments to Outside Bodies – Hunstanton Convalescent Trust and St George’s Theatre Trust, Great Yarmouth

At the last meeting of the Committee held on 29 June 2016, Members made appointments to outside bodies for the ensuing municipal year.

Since then there are two appointments that require further Member consideration.

1. Hunstanton Convalescent Trust –a charity which helps people who are on a low income, physically or mentally unwell and in need of a convalescent or recuperative holiday. Cllr Dobson (current representative) considers that this appointment should fall to the local Member as it is a locally based charity. Cllr Bird is the local Member and would be pleased to take on this appointment if the Committee so agrees. **It is recommended** that Cllr Bird be appointed to replace Cllr Dobson on the Hunstanton Convalescent Trust.
2. St George’s Theatre Trust, Great Yarmouth – a charity re-created in 2010 to operate St George's Theatre. Cllr Carttiss has expressed a wish to step down as the Council’s representative. **The Committee is recommended** to consider appointing a replacement for Cllr Carttiss on the St George’s Theatre Trust, Great Yarmouth.

9. Public Health – Tobacco Control Strategy

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10. Library and Information Service update

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11. Administration of the Single Use Carrier Bags Charges (England) Order 2015

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12. Risk management

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13. Performance management

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14. Finance Monitoring

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Report by the Executive Director of Community and Environmental Services

Chris Walton
Head of Democratic Services
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