

# Audit Committee

Date: **Thursday, 22 September 2016**

Time: **14:00**

Venue: **Colman Room, County Hall,  
Martineau Lane, Norwich, Norfolk, NR1 2DH**

**Persons attending the meeting are requested to turn off mobile phones.**

## **Membership**

Mr I Mackie - Chair

Mr B Bremner

Mr H Humphrey

Mr J Joyce

Mr D Ramsbotham

Mr N Shaw

Mr R Smith - Vice-Chair

**Please note that the meeting will be preceded by an Audit committee  
Member Training Session commencing at 1.30pm in the Colman Room.**

**For further details and general enquiries about this Agenda  
please contact the Committee Officer:**

Julie Mortimer on 01603 223055 or email [committees@norfolk.gov.uk](mailto:committees@norfolk.gov.uk)

**Under the Council's protocol on the use of media equipment at meetings held in public, this meeting may be filmed, recorded or photographed. Anyone who wishes to do so must inform the Chairman and ensure that it is done in a manner clearly visible to anyone present. The wishes of any individual not to be recorded or filmed must be appropriately respected.**

# Agenda

1. To receive apologies and details of any substitute members attending

2. To confirm the minutes of the meeting held on 16 June 2016

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3. **Declarations of Interest**

If you have a **Disclosable Pecuniary Interest** in a matter to be considered at the meeting and that interest is on your Register of Interests you must not speak or vote on the matter.

If you have a **Disclosable Pecuniary Interest** in a matter to be considered at the meeting and that interest is not on your Register of Interests you must declare that interest at the meeting and not speak or vote on the matter

In either case you may remain in the room where the meeting is taking place. If you consider that it would be inappropriate in the circumstances to remain in the room, you may leave the room while the matter is dealt with.

If you do not have a Disclosable Pecuniary Interest you may nevertheless have an **Other Interest** in a matter to be discussed if it affects

- your well being or financial position
- that of your family or close friends
- that of a club or society in which you have a management role
- that of another public body of which you are a member to a greater extent than others in your ward.

If that is the case then you must declare such an interest but can speak and vote on the matter.

4. **Any items of business the Chairman decides should be considered as a matter of urgency**

5. **Norfolk Audit Services Quarterly Report for the Quarter ended 30 June 2016.**

Report by the Executive Director of Finance.

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6. **Norfolk Pension Fund Governance Arrangements**

Report by the Executive Director of Finance

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7. **Governance, Control and Risk Management of Treasury Management**

Report by Executive Director of Finance

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8. **Norfolk County Council and Norfolk Pension Fund Audit Results Reports - Audit Committee Summary for the year ended 31 March 2016**

Report by the Executive Director of Finance

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**PLEASE NOTE: Appendices to follow**

<b>9. Annual Statement of Accounts and Annual Governance Statement 2015-16</b>	<b>Page 41</b>
Report by the Executive Director of Finance	
<b>10. Letters of Representation 2015-16</b>	<b>Page 262</b>
Report by the Executive Director of Finance	
<b>11. Revised Internal Audit Plan 2016-17</b>	<b>Page 275</b>
Report by the Executive Director of Finance	
<b>12. Risk Management Report</b>	<b>Page 295</b>
Report by the Executive Director of Finance	
<b>13. County Farms Update</b>	<b>Page 327</b>
Report by the Executive Director of Finance	
<b>14. Local Audit and Accountability Act 2014 -External Auditor Appointments Implementation</b>	<b>Page 329</b>
Report by the Executive Director of Finance	
<b>15. Work Programme</b>	<b>Page 341</b>
Report by the Executive Director of Finance	

**Chris Walton**  
**Head of Democratic Services**  
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 Martineau Lane  
 Norwich  
 NR1 2DH

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