

## **Appendix 1**

The meeting discussed the proposal to run a second Parish Council Seminar. RW suggested that rather than a county-wide conference, there could be three, each held at a location within each of the three Countryside Access Officers' areas.

- Each would be an NLAF led event to support local action for PROW (volunteer focus and support for volunteering)
- Information could be provided ahead of each meeting covering: definitions ('what are PROW'); the volunteer handbook (based on the Norfolk Trails volunteers' handbook); parish path partnerships; etc.
- Information would be sent to all parishes (via NALC to the Parish Council clerk)
- Approval for the approach would be sought from the NLAF (KH/RW?)
- Timing for the conferences was discussed. MS suggested that the 3 area events could be held at different times. The meeting agreed that the first one would be held in Spring 2018 to give time to work up the itinerary.
- JS suggested that it was important to fix the outputs required from the events at the next PROW subgroup meeting before any further logistics could take place – this was agreed. MS also said it was important for any system modifications (to CRM) to be in place beforehand also.