

# Norfolk County Council

## Record of Individual Cabinet Member Decision

**Responsible Cabinet Member: Cllr Graham Plant (Cabinet Member for Highways, Infrastructure & Transport)**

### **Background and Purpose:**

- 1.1 The proposed scheme will provide a parking zone for residents of All Saints Street and Bridge Street. This will reduce the impact of unsafe long-term commuter parking, improve highway safety and reduce inconsiderate parking.
- 1.2 The proposals will prevent obstructive and inappropriate parking along All Saints Street and Bridge Street. This will improve the safety of pedestrians, cyclists and all highway users accessing the area and enable unobstructed vehicular access to adjacent side roads.
- 1.3 The proposals are a planning condition for the redevelopment of Hillington Square to support highway safety.

### **Decision:**

1. **To implement the proposals as detailed on the plan in Appendix A and in accordance with the Traffic Regulation Order in Appendix B.**

**Is it a key decision?** No

**Is it subject to call-in?** Yes

**If Yes – the deadline for call-in is:** 4pm, Friday 2 February 2024

### **Impact of the Decision:**

As detailed in the attached Report.

### **Evidence and reason for the decision:**

As detailed in the attached Report.

### **Alternative options considered and rejected:**

As detailed in the attached Report.

**Financial, Resource or other implications considered:** As detailed in the attached Report.

### **Record of any conflict of interest:**

None.

**Background documents:**

- Appendix A – Consultation Plan
- Appendix B – Traffic Regulation Order
- Appendix C – Comments received with Officer comments

**Date of Decision:** 26 January 2024

**Publication Date of Decision:** 26 January 2024

**Signed by Cabinet Member:**

I confirm that I have made the decision set out above, for the reasons also set out.

Signed: 

**Print name:** Cllr Graham Plant

**Date:** 24/01/2024

**Accompanying documents:**

- Individual Cabinet Member Decision Report: King's Lynn, Hillington Square – Waiting Restrictions and Parking Zone

Once you have completed your internal department clearance process and obtained agreement of the Cabinet Member, send your completed decision notice together with the report and green form to [committees@norfolk.gov.uk](mailto:committees@norfolk.gov.uk)

# Individual Cabinet Member Decision Report

**Item No:**

**Report Title:** King's Lynn, Hillington Square – Waiting Restrictions and Permit Zone

**Date of Meeting:** N/A

**Responsible Cabinet Member:** Cllr Graham Plant (Cabinet Member for Highways, Infrastructure & Transport)

**Responsible Director:** Grahame Bygrave (Interim Executive Director for Community and Environmental Services)

**Is this a Key Decision?** No

**If this is a Key Decision, date added to the Forward Plan of Key Decisions:** N/A

## Executive Summary / Introduction from Cabinet Member

This report sets out the Traffic Regulation Order (TRO) proposals for the waiting restrictions and permit zone on All Saints Street and Bridge Street, King's Lynn. These will improve safety for all highway users, including pedestrians and cyclists and will ensure access for emergency vehicles at all times.

### Recommendations:

1. To implement the proposals as detailed on the plan in Appendix A and in accordance with the Traffic Regulation Order in Appendix B.

## 1. Background and Purpose

- 1.1 The proposals will prevent obstructive and inappropriate parking along All Saints Street and Bridge Street. This will improve the safety of pedestrians, cyclists and all highway users accessing the area and enable unobstructed vehicular access to adjacent side roads.

- 1.2 The proposals will provide a parking zone for residents of All Saints Street and Bridge Street. This will reduce the impact of unsafe long-term commuter parking, improve highway safety and reduce inconsiderate parking.
- 1.3 The proposals are a planning condition for the redevelopment of Hillington Square to support highway safety.

## **2. Proposal**

- 2.1 The proposed scheme is detailed in Appendix A and on the Traffic Regulation Order in Appendix B.
- 2.2 The scheme will enable legal enforcement of inconsiderate parking which will improve safety for pedestrians, cyclists and all highway users.

## **3. Impact of the Proposal**

- 3.1 Safety will be improved for all highway users and provide unobstructed vehicular access to adjacent side roads.
- 3.2 Access will be improved for emergency services.

## **4. Evidence and Reasons for Decision**

- 4.1 Preliminary consultation received support from Norfolk Constabulary and the Local County Councillor.
- 4.2 The required Traffic Regulation Order and notices were formally advertised between 18th August 2023 and 12th September 2023. It received support from many residents of All Saints Street and Bridge Street.
- 4.3 Two objections have been received, full details can be found in Appendix C with the response to the points raised.

## **5. Alternative Options**

- 5.1 There are no reasonable viable options. If the proposals are abandoned safety will not be improved and access for the emergency services will be compromised.

## **6. Financial Implications**

- 6.1 The proposals are to be fully funded by the developer with no financial impact on Norfolk County Council.

## **7. Resource Implications**

**7.1 Staff:** Scheme designed and delivered utilising existing resources.

**7.2 Property:** Nil.

**7.3 IT:** Nil.

## **8. Other Implications**

### **8.1 Legal Implications:**

NpLaw have advised on the making of this Traffic Regulation Order and confirmed that actions taken to date have been compliant with the legislative requirements.

**8.2 Human Rights Implications:** Nil.

### **8.3 Equality Impact Assessment (EqIA):**

Norfolk County Council has a duty to pay due regard to equality when exercising its public functions. In making this TRO, we have considered the potential impact on local people, particularly disabled and older people and parents and carers of children, and others who may have needs when using the highways. Public consultation on the TRO has taken place, to enable people to highlight any issues it is important for NCC to be aware of before a decision is made.

This scheme will not provide any equality implications and the proposed improvements will help improve accessibility and increase safety for all highway users.

### **8.4 Data Protection Impact Assessments (DPIA):**

As part of the consultation and implementation process all personal data has been removed from reports being put into the public domain. Personal data has been stored as per NCC standards to allow further correspondence as part of the delegated decision process.

### **8.5 Health and Safety implications (where appropriate):**

The proposed scheme should improve safety for all highway users of All Saints Street and Bridge Street. It will also improve access for emergency services.

### **8.6 Sustainability implications (where appropriate):**

The proposals may help encourage the use of public transport and may help create an environment to encourage more walking and cycling, positively contributing to sustainability.

### **8.7 Any Other Implications:**

Officers have considered all the implications which members should be aware

of. Apart from those listed in the report (above), there are no other implications to take into account.

## **9. Risk Implications / Assessment**

- 9.1 The implementation of the proposed scheme will reduce the impact of unsafe long-term commuter parking within built up areas. This will improve safety for vehicles, pedestrians and cyclists in the area.

## **10. Select Committee Comments**

- 10.1 Not applicable: this report has not been taken to a Select Committee.

## **11. Recommendations**

1. **To implement the proposals as detailed on the plan in Appendix A and in accordance with the Traffic Regulation Order in Appendix B.**

## **12. Background Papers**

- 12.1 Appendix A – Consultation Plan  
Appendix B – Traffic Regulation Order  
Appendix C – Comments received with Officer comments

### **Officer Contact**

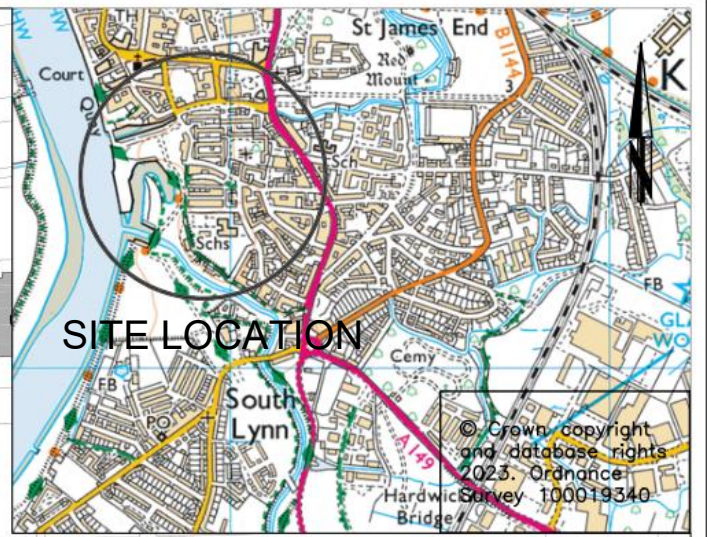
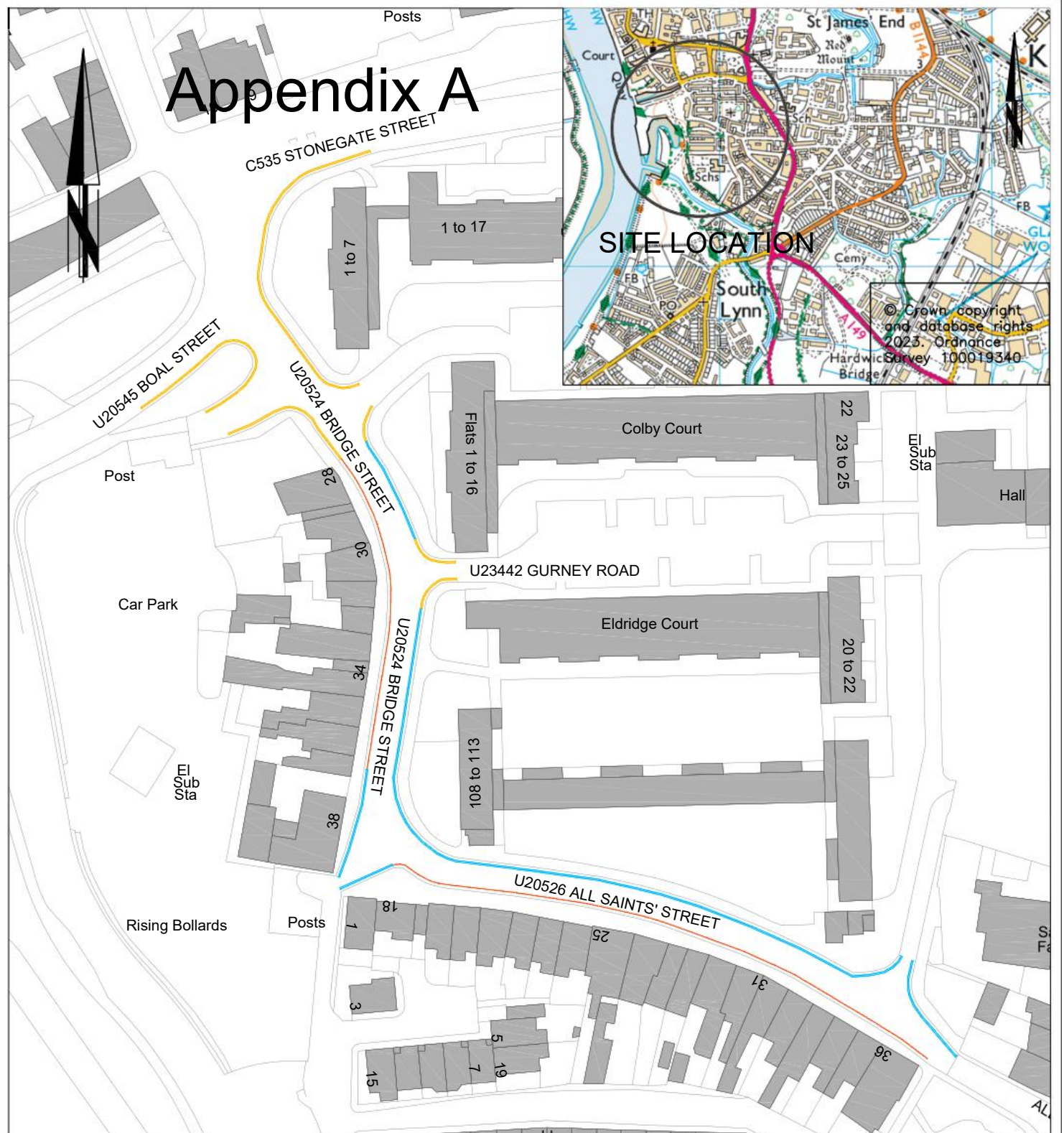
If you have any questions about matters contained within this paper, please get in touch with:

**Officer name: Justine Davenport**  
**Telephone no.: 01603 222706**  
**Email: [justine.davenport2@norfolk.gov.uk](mailto:justine.davenport2@norfolk.gov.uk)**



If you need this report in large print, audio, braille, alternative format or in a different language please contact 0344 800 8020 or 0344 800 8011 (textphone) and we will do our best to help.

# Appendix A



## KEY:

- Existing Double Yellow Lines
- Proposed New Double Yellow Lines
- Proposed Permit Parking Zone

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 **Norfolk** County Council

### DRAWING TITLE

KINGS LYNN HILLINGTON SQUARE  
Proposed Double Yellow Lines and Permit Zone  
Consultation Plan

**Tom McCabe**  
Executive Director of  
Community and Environmental Services  
Norfolk County Council  
County Hall  
Martineau Lane  
Norwich NR1 2SG

REV.	DESCRIPTION	DRAWN	CHECKED	DATE

	INIT.	DATE	DRAWING No.
			PRZ076-HP1-001
SURVEYED BY	OS	05/2023	PROJECT TITLE
DESIGNED BY	JD	05/2023	KINGS LYNN
DRAWN BY	JD	05/2023	HILLINGTON SQUARE
CHECKED BY	KB	05/2023	SCALE
			1:1000 @ A4
			FILE No.
			PRZ076

# Appendix B

## **THE NORFOLK COUNTY COUNCIL (KING'S LYNN) (CONTROLLED ZONE (PERMIT PARKING FOR KR05)) ORDER 2023**

The Norfolk County Council propose to make the above Order under the Road Traffic Regulation Act 1984, the effects of which will be to:-

- (i) prohibit waiting at any time along the lengths of road specified in Schedule 1 below;
- (ii) introduce a Resident Permit Zone with the requirement for vehicles authorised to wait by way of a Residents Parking Permit, Residents Visitors Permit, Business 24 hour Visitors Parking Permit or Business 24 hour Visitors Virtual Permit, at all times, along the lengths of road set out in Schedule 2 below. The current permit charges are set out in Schedule 3 below and future charges be fixed by the County Council on an annual basis.

For clarity and administrative purposes the reference to the U20524 Bridge Street in The Norfolk County Council (King's Lynn) (Controlled Zone (Including Permit Parking for KR03)) (No 1) Order 2015 would be deleted and replaced by those set out in the Schedules below.

A copy of the draft Order, a plan and Statement of Reasons for making the Order may be viewed online at <https://norfolk.citizenspace.com/>. Copies may also be available for inspection at Norfolk County Council, County Hall, Norwich and at the offices of King's Lynn and West Norfolk Borough Council, Kings Court, Chapel Street, King's Lynn, PE30 1EX during normal office hours. However, in-office staffing levels may have been reduced and viewing online would be recommended.

Any objections and representations relating to the Order must be made in writing and must specify the grounds on which they are made. All correspondence for these proposals must be received at the office of the nplaw, Norfolk County Council, County Hall, Martineau Lane, Norwich, NR1 2DH, marked for the attention of Mrs Simmons by 12<sup>th</sup> September 2023. They may also be emailed to [trafficorders@norfolk.gov.uk](mailto:trafficorders@norfolk.gov.uk).

The Officer dealing with the public enquiries concerning these proposals is Ms J Davenport, telephone 0344 800 8020.

### SCHEDULE 1

#### Proposed Prohibition of Waiting – At Any Time

U20526 All Saints Street / U20524 Bridge Street North and East Side	-	From a point 19m south-east of its junction with the U23443 Vicarage House Service Road north-westwards and northwards to its junction with the U20545 Boal Street
U20526 All Saints Street South Side	-	From the centre of its junction with the U20532 Church Lane north-westwards for a distance of 29m
U20524 Bridge Street West Side	-	From the centre of its junction with the U20545 Boal Street south-eastwards to a point 7m south of its junction with U23441 Florence Road
U20524 Bridge Street / U20525 Friars Walk West Side	-	From a point 38m south of the junction with U23442 Gurney Road southwards for a distance of 20m



# Appendix B

U20525 Friars Walk South Side	-	From the centre of its junction with the U20526 All Saints Street / U20524 Bridge Street south-westwards for a distance of 10m
U23443 Vicarage House Service Road Both Sides	-	From the centre of its junction with the U20526 All Saints Street northwards for a distance of 10m

## SCHEDULE 2

### Proposed KR05 Permit Parking Area

U20526 All Saints Street South Side	-	From a point 29m north-westwards of its junction with the U20532 Church Lane north-westwards for a distance of 104m
U20524 Bridge Street West Side	-	From a point 38m south of the junction with U23442 Gurney Road northwards for a distance of 61m

## SCHEDULE 3

### KR05 PARKING PERMIT CHARGES

Type of Permit		Parking Permit Charge and Maximum waiting period
Residents Annual	-	£54.00
Residents Visitors Annual	-	£54.00
Business Annual	-	£163.00
Business Visitors Annual	-	£54.00
Resident Visitor Voucher	-	£1.00

Dated this 18<sup>th</sup> day of August 2023

Katrina Hulatt  
Director of Legal Services (nplaw)  
County Hall,  
Martineau Lane,  
Norwich. NR1 2DH

Note: Information you send to the Council will be used for any purpose connected with the making or confirming of this Order and will be held as long as reasonably necessary for those purposes. It may also be released to others in response to freedom of information requests.

*HKS/645316(King'sLynnPermitPkgKR05Notice1)23*

## Appendix C

Comment Received	Support Y/N	Officer comment
<p>We got visitors/friends to visit us and they always struggling with parking and it is one of the places where they can park.</p> <p>I have read your recommendation but unfortunately I can not support it. For my opinion a payable car park is not a good solution for the resident's friends and family, especially in the situation of economic crisis. Additionally it is a bit of distance which in some cases can be extremely uncomfortable (eg. Heavy luggage, weather conditions, disability, babies etc.)</p>	<p>N</p>	<p>We are proposing to implement this scheme due to the inconsiderate and dangerous parking from commuters and shoppers. Boal Quay car park is a 2 minute walk away and costs £2.90 for an all-day ticket (8.00am until 4.59pm), or £2.00 for an overnight ticket (8.00pm until 8.59am). I believe this offers an alternative solution for visitors to the area.</p> <p>Thank you for your email.</p> <p>I have contacted Freebridge in regards to your objection to ask if there were visitor spaces or permits available and they have come back with the following reply:</p> <p><i>"We do not have visitors permits or spaces for visitors on the scheme, but there have never been visitors parking at Hillington Square. We allow 1 permit per household and they are vehicle specific. On street free parking is available on London Street outside the Providence Centre with no time limit and there are multiple free spaces on Stone Gate Street and Millfleet as the closest giving you an hour to park. Historically we have never had any visitors parking in Hillington Square due to the central location and abundance of parking available around Hillington Square."</i></p> <p>I would also like to answer your comment about the public car park being a distance away and that being a problem with heavy luggage, babies, disability etc. There are no unloading / loading restrictions on All Saints Street or Bridge Street, so a person could unload / load and then move their car to a more suitable area once this was completed.</p>
<p>Freebridge does not provide parking spaces for house under renovation (Farow House).</p>	<p>N</p>	<p>I note your objection to the scheme and your comment that Freebridge do not provide parking spaces for the house under renovation, namely Farow House. I have contacted Freebridge in regards to this. Please see their reply below:</p>

		<p><i>“Parking for previous and new Farrow House residents remains within the wider Hillington Square area.</i></p> <p><i>When Farrow House becomes occupied again, residents who do have a car and can supply a valid logbook registered to Hillington Square will be issued a permit from Freebridge which needs to be renewed on a yearly basis. Whilst the permit does not allocate a specific space, the permits are for parking in the Square and not on the adjoining roads.</i></p> <p><i>Currently we have issued less than 50% of the available permits; so this leaves ample space for Farrow House residents once it is ready for occupation. It is worth noting many occupants in Hillington Square do not have vehicles due to the proximity to the town centre and public transport.</i></p> <p><i>In addition to this when we advertise properties at Hillington Square, the parking restrictions are shown which will inform prospective tenant prior to bidding of the parking situation. We also confirm this before we agree a tenancy to double check occupants are aware of the parking provision.</i></p> <p><i>It’s expected the new residents of Farrow House will look to park in the bays to the north of Farrow House off Gurney Road.”</i></p>
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