



CABINET

Summary of decisions made at the meeting held on Monday 3 July 2023

| Agenda Item | Report Title | Decision | Key Decision | Date Forward Plan Published |
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| 8 | Improving outcomes – an integrated approach to establishing Mental Health Collaboratives for Adults, Children and Young People | Cabinet RESOLVED to agree that Norfolk County Council actively participates in system-wide collaboratives to improve mental health for adults, and for children and young people | Yes | 24/4/23 |
| 9 | Transport for Norwich – Update on Progress | Cabinet RESOLVED to note the success of the County Council in bidding into various pots to deliver the Transport for Norwich strategy; and agrees to continue to press Government for funding to deliver infrastructure improvements both in Norwich and across the wider County. | No | N/A |
| 10 | Norwich Western Link Update | Cabinet RESOLVED to: 1. Note the outcomes from the pre-application consultation and the changes to the project that have resulted from the consideration of the responses received to this consultation. 2. Note the design development of the NWL scheme that has allowed planning application documents to reach an advanced stage of preparation, but the application documents cannot be finalised until a date for submission of the application has been agreed. 3. To agree that a decision to submit a planning application and to make and submit statutory Orders to the Secretary of State for confirmation (where confirmation is required), should not be made until OBC approval has been announced by Government. | Yes | 4/5/23 |

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| | | <p>4. Note that whilst awaiting a decision in relation to the OBC the project will reduce levels of activity (for a period of approximately 3 months), following which a further report will be brought to Cabinet.</p> <p>5. Agree that as soon as OBC approval is received, a further report will be presented to Cabinet to seek approval to submit a planning application and to make, publish and submit the associated statutory Orders to the Secretary of State for confirmation (where confirmation is required).</p> | | |
| 11 | Risk Management Quarterly Report | <p>Cabinet RESOLVED to agree:</p> <ol style="list-style-type: none"> 1. The key messages detailing key proposed changes to corporate risks since the last report to April 2023 Cabinet (paragraphs 2.1 and 2.2 and Appendix A of the report) 2. The corporate risks as at July 2023 (Appendices B and C of the report) | No | N/A |
| 12 | Risk Management Annual Report 2022/23 | <p>Cabinet RESOLVED to agree these key messages from the Annual Risk Management 2022/23 Report (Appendix A of the report):</p> <ol style="list-style-type: none"> 1. The overall opinion on the effectiveness of Risk Management for 2022/23 is 'Acceptable' and therefore considered 'Sound' (part 3 of Appendix A of the report) 2. The Risk Management Function complies with the Accounts and Audit (England) Regulations 2015 (as amended in 2020) and recognised Public Sector Internal Audit standards. 3. The Annual Governance Statement for 2022/23 will refer to this report and will be reported to the Audit and Governance Committee for its approval. | No | N/A |
| 13 | Corporately Significant Vital Signs | <p>Cabinet RESOLVED to:</p> <ol style="list-style-type: none"> 1. Review and comment on the end of quarter 4 performance data. 2. Review the considerations and next steps. 3. Agree the 26 highlighted actions as set out. | No | N/A |
| 14 | Adult Learning – Community Delivery | Cabinet RESOLVED to continue to progress opportunities to increase community based delivery across Norfolk, and to withdraw from the Wensum Lodge location as it no longer supports our ambition for community service delivery | No | N/A |
| 15 | Disposal, acquisition and exploitation of property | <p>Cabinet RESOLVED:</p> <ol style="list-style-type: none"> 1. To formally declare Cobholm Field, Great Yarmouth (6009/012) surplus to Council requirements and instruct the Director of Property to dispose of the property on the best terms possible either through freehold or leasehold disposal. In the event of a disposal receipt exceeding delegated limits the Director of Property in consultation with the Director of Strategic | No | N/A |

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| | | <p>Finance and Cabinet Member for Corporate Services and Innovation is authorised to accept the most advantageous offer.</p> <ol style="list-style-type: none"> 2. To approve to the acquisition of a lease from Great Yarmouth Borough Council for parts of the lower ground (basement) and ground floors shown edged purple on plan at 37-39 Market Place, Great Yarmouth NR30 1LX on the terms agreed. 3. To formally declare Land at Meadow Way, Hellesdon (5032/011) surplus to Council requirements and instruct the Director of Property to dispose of the property. In the event of a disposal receipt exceeding delegated limits the Director of Property in consultation with the Director of Strategic Finance and Cabinet Member for Corporate Services and Innovation is authorised to accept the most advantageous offer. 4. To formally declare Wensum Lodge Complex, 169 King Street NR1 1QW (4109/041) (excluding the adjacent site comprising the Sports Hall and Squash Court) surplus to Council requirements and instruct the Director of Property to dispose of the property. In the event of a disposal receipt exceeding delegated limits the Director of Property in consultation with the Director of Strategic Finance and Cabinet Member for Corporate Services and Innovation is authorised to accept the most advantageous offer. 5. To formally declare Land at Edge Bank, Outwell (2107/101) surplus to Council requirements and instruct the Director of Property to dispose of the property. In the event of a disposal receipt exceeding delegated limits the Director of Property in consultation with the Director of Strategic Finance and Cabinet Member for Corporate Services and Innovation is authorised to accept the most advantageous offer. 6. To formally declare Land at Parkfield Farm, Downham Road, Outwell (2107/103) surplus to Council requirements and instruct the Director of Property to dispose of the property. In the event of a disposal receipt exceeding delegated limits the Director of Property in consultation with the Director of Strategic Finance and Cabinet Member for Corporate Services and Innovation is authorised to accept the most advantageous offer. 7. To formally declare Land at Broomhill Lane, Reepham surplus to Council requirements and: <ol style="list-style-type: none"> (i) Instruct the Director of Property to dispose of the property to the developer of the adjacent field, or | | |
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| | | <p>(ii) In the event of no satisfactory agreement instruct the Director of Property to dispose of the property on the open market.</p> <p>In the event of a disposal receipt exceeding delegated limits the Director of Property in consultation with the Director of Strategic Finance and Cabinet Member for Corporate Services and Innovation is authorised to accept the most advantageous offer.</p> <p>8. To formally declare Nelson Road Field, Sheringham (1087/011) surplus to Council requirements and:</p> <p>(i) Instruct the Director of Property to dispose of the property to a Registered Housing provider, or</p> <p>(ii) In the event of no satisfactory agreement instruct the Director of Property to dispose of the property on the open market.</p> <p>In the event of a disposal receipt exceeding delegated limits the Director of Property in consultation with the Director of Strategic Finance and Cabinet Member for Corporate Services and Innovation is authorised to accept the most advantageous offer.</p> | | |
| 16 | Health, Safety and Well-being Annual Report 2022-23 | <p>Cabinet RESOLVED to:</p> <ol style="list-style-type: none"> 1. Consider and comment on the performance report 2. Champion employee and Member health, safety and wellbeing through demonstrable leadership and advocacy of the guidance and services available 3. Endorse and support the ongoing focus to improve health, safety and wellbeing management through Executive Director and management leadership and delivery of health, safety and wellbeing services. | Yes | 6/4/23 |
| 17 | Finance Monitoring Report 2023-24 P2: May 2023 | <p>Cabinet RESOLVED:</p> <ol style="list-style-type: none"> 1. To approve the addition of £0.535m to the capital programme to address capital funding requirements funded mostly from various external sources as set out in detail in capital Appendix 3, paragraph 1.4 of the report as follows: <ul style="list-style-type: none"> • Increase Children's Services funding from S106 contributions of £0.461m • £0.074m increase in Libraries funding from S106 contributions 2. To recommend to Council the addition of £26.895m to the capital programme for the following new scheme as set out in Capital Appendix 3, paragraph 4.2-4.3 of the report as follows: | No | N/A |

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| | | <ul style="list-style-type: none"> • Approval of £26.895m King's Lynn Sustainable Transport and Regeneration Scheme (STARS) supported by £24.7m external funding and £2.025m NCC Borrowing as set out in Appendix 3 note 4.3 • And, to note the inclusion of the £16.7m Corporate Property Retrofitting Plan approved at the 5th June 2023 Cabinet meeting, subject to Council approval. <p>3. Subject to Cabinet approval of recommendation 1 and Council approval of recommendation 2 to delegate:</p> <p>2.1) To the Director of Procurement authority to undertake the necessary procurement processes including the determination of the minimum standards and selection criteria (if any) and the award criteria; to shortlist bidders; to make provisional award decisions (in consultation with the Chief Officer responsible for each scheme); to award contracts; to negotiate where the procurement procedure so permits; and to terminate award procedures if necessary.</p> <p>2.2) To the Director of Property authority (notwithstanding the limits set out at 5.13.6 and 5.13.7 of Financial Regulations) to negotiate or tender for or otherwise acquire the required land to deliver the schemes (including temporary land required for delivery of the works) and to dispose of land so acquired that is no longer required upon completion of the scheme;</p> <p>2.3) To each responsible chief officer authority to:</p> <ul style="list-style-type: none"> • (in the case of two-stage design and build contracts) agree the price for the works upon completion of the design stage and direct that the works proceed; or alternatively direct that the works be recompeted • approve purchase orders, employer's instructions, compensation events or other contractual instructions necessary to effect changes in contracts that are necessitated by discoveries, unexpected ground conditions, planning conditions, requirements arising from detailed design or minor changes in scope • subject always to the forecast cost including works, land, fees and disbursements remaining within the agreed scheme or programme budget. • That the officers exercising the delegated authorities set out above shall do so in accordance with the council's Policy Framework, with the approach to Social Value in Procurement | | |
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| | | <p>endorsed by Cabinet at its meeting of 6 July 2020, and with the approach set out in the paper entitled “Sourcing strategy for council services” approved by Policy & Resources Committee at its meeting of 16 July 2018.</p> <p>4. To recognise the period 2 general fund forecast revenue of a balanced position, noting also that Executive Directors will take measures to reduce or eliminate potential overspends where these occur within services;</p> <p>5. To recognise the period 2 forecast of 100% savings delivery in 2023-24, noting also that Executive Directors will continue to take measures to mitigate potential savings shortfalls through alternative savings or underspends;</p> <p>6. To note the forecast General Balances at 31 March 2024 of £25.410m.</p> <p>7. To note the expenditure and funding of the revised current and future 2023-28 capital programmes including the significant reprofiling of £142.507m since April 2023 and the reduction in the capital programmes of £20.137m.</p> | | |
| 18 | Reports of the Cabinet Member and Officer Delegated Decisions made since the last Cabinet meeting | Cabinet RESOLVED to note the Delegated Decisions made since the last Cabinet meeting | No | N/A |

Call-ins should be submitted to committees@norfolk.gov.uk using the call-in form by no later than 4.00pm on **Tuesday 11 July 2023**. Further information about the call-in process can be found in [Part 7.4 of the Council’s Constitution](#).

In circumstances where a decision is taken by Cabinet but needs to be implemented urgently, the call-in procedures will not apply. These will be identified on the Cabinet agenda and the decision notice.

Any Decisions called-in from those made by Cabinet on 3 July 2023 will be considered at a Scrutiny Committee on the 19 July 2023.