

Business and Property Committee

Date: **Wednesday, 18 October 2017**

Time: **09:15**

Venue: **Cranworth Room, County Hall,
Martineau Lane, Norwich, Norfolk, NR1 2DH**

Persons attending the meeting are requested to turn off mobile phones.

Membership

Mr K Kiddie (Chairman)

Mr S Aquarone

Ms C Bowes

Mr R Brame

Mr D Douglas

Mr F Eagle

Mr B Iles (Vice-Chairman)

Mr A Jamieson

Mr M Kiddle-Morris

Mr C Smith

Mr J Timewell

Mrs K Vincent

Mrs C Walker

**For further details and general enquiries about this Agenda
please contact the Committee Officer:**

Hollie Adams on 01603 223029
or email committees@norfolk.gov.uk

Under the Council's protocol on the use of media equipment at meetings held in public, this meeting may be filmed, recorded or photographed. Anyone who wishes to do so must inform the Chairman and ensure that it is done in a manner clearly visible to anyone present. The wishes of any individual not to be recorded or filmed must be appropriately respected.

A g e n d a

1. To receive apologies and details of any substitute members attending

3. Minutes

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To confirm the minutes of the meeting held on 8 September 2017

2. Declarations of Interest

If you have a **Disclosable Pecuniary Interest** in a matter to be considered at the meeting and that interest is on your Register of Interests you must not speak or vote on the matter.

If you have a **Disclosable Pecuniary Interest** in a matter to be considered at the meeting and that interest is not on your Register of Interests you must declare that interest at the meeting and not speak or vote on the matter

In either case you may remain in the room where the meeting is taking place. If you consider that it would be inappropriate in the circumstances to remain in the room, you may leave the room while the matter is dealt with.

If you do not have a Disclosable Pecuniary Interest you may nevertheless have an **Other Interest** in a matter to be discussed if it affects

- your well being or financial position
- that of your family or close friends
- that of a club or society in which you have a management role
- that of another public body of which you are a member to a greater extent than others in your ward.

If that is the case then you must declare such an interest but can speak and vote on the matter.

4. Any items of business the Chairman decides should be considered as a matter of urgency

5. Public QuestionTime

Fifteen minutes for questions from members of the public of which due notice has been given.

Please note that all questions must be received by the Committee Team (committees@norfolk.gov.uk) by **5pm Friday 13 October 2017**.

For guidance on submitting public questions, please visit www.norfolk.gov.uk/what-we-do-and-how-we-work/councillors-meetings-decisions-and-elections/committees-agendas-and-recent-

[decisions/ask-a-question-to-a-committee](#)

Or view the Constitution at www.norfolk.gov.uk

6. Local Member Issues/ Member Questions

Fifteen minutes for local member to raise issues of concern of which due notice has been given.

Please note that all questions must be received by the Committee Team (committees@norfolk.gov.uk) by **5pm Friday 13 October 2017**.

7. Update from Members of the Committee regarding any internal and external bodies that they sit on.

8. Forward Plan and delegated decisions

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A report by the Executive Director of Finance and Commercial Services and the Executive Director of Community and Environmental Services

9. Apprenticeships update

Page 24

A report by the Executive Director of Community and Environmental Services

10. Trial Apprenticeship Training Agency (ATA)project

Page 35

A report by the Executive Director of Community and Environmental Services

11. Integrated Health & Employment Service (IHES)

Page 39

A report by the Executive Director of Community and Environmental Services

12. Strategic and Financial Planning 2018-19 to 2021-22

Page 44

A report by the Executive Director of Finance and Commercial Services and the Executive Director of Community and Environmental Services

13. Finance Monitoring

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A report by the Executive Director of Finance and Commercial Services and the Executive Director of Community and Environmental Services

14. Disposal, acquisition and exploitation of Properties

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A report by the Executive Director of Community and Environmental Services

15. Risk management

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A report by the Executive Director of Finance and Commercial Services

16. Performance management **Page 81**

A report by the Executive Director of Finance and Commercial Services and the Executive Director of Community and Environmental Services

17. Norwich Airport Industrial Estate **Page 92**

A report by the Executive Director of Finance and Commercial Services

18. County Farms update **Page 100**

A report by the Executive Director of Finance and Commercial Services

19. County Farms objectives & policies, tenant selection process and acquisition criteria **Page 109**

A report by the Executive Director of Finance and Commercial Services

20. Exclusion of the Public **Page**

The committee is asked to consider excluding the public from the meeting under section 100A of the Local Government Act 1972 for consideration of the items)below on the grounds that they involves the likely disclosure of exempt information as defined by Paragraphs 3 and 3.5 of Part 1 of Schedule 12A to the Act, and that the public interest in maintaining the exemption outweighs the public interest in disclosing the information. The committee will be presented with the conclusions of the public interest tests carried out by the report author and is recommended to confirm the exclusions.

21. Exempt Minutes **Page**

To agree the exempt Minutes from the 8 September 2017

22. Norfolk One Public Estate Partnership Update **Page**

A report by the Executive Director of Finance and Commercial Services

Group Meetings

Conservative	9:00am	Leader's Office, Ground Floor
Labour	9:00am	Labour Group Room, Ground Floor
Liberal Democrats	9:00am	Liberal Democrats Group Room, Ground Floor

Chris Walton

Head of Democratic Services

County Hall
Martineau Lane
Norwich
NR1 2DH

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